

20 October 2004

Dear Councillor

**MUSEUM MANAGEMENT TASK GROUP**

A meeting of the Museum Management Task Group will be held at the Council Offices, London Road, Saffron Walden, on Tuesday 26 October 2004 at 7.30 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

**A G E N D A  
P A R T I**

- 1 Appointment of Chairman.
- 2 Apologies for absence and declarations of interest.
- 3 To receive the notes of the meeting held on 26 August 2004 (previously circulated).
- 4 Business arising.
- 5 Museum Resource Centre Project and Outcome of Resources Committee decision.
- 6 Report of the Saffron Walden Museum Society.
- 7 Curator's report (attached).
- 8 Security update.
- 9 Any other business the Chairman considers to be urgent.

To:- Councillors R P Chambers, J I Loughlin, D J Morson and V Pedder (Uttlesford Members); N B Newman, E Planterose, A Watson and S Hollingworth (Museum Society).

Enc:- Curator's report  
Reports as listed on agenda Page 1